

File

MINUTES OF CASE COMMITTEE MEETING HELD SEPTEMBER 17, 1968

Present: Mr. Schein	Rev. Draesel	Mrs. Pawcett
Mr. Dunker	Mrs. Price	Mrs. Stanley
Miss Voigt	Miss Duffy	Mr. Kilduff
Mr. Banks	Mrs. Rosenberg	

The Case Committee met on Tuesday, September 17th, and Messrs. Banks, Benell, Rev. Draesel and Mrs. Price were attending for the first time.

The minutes of the last Case Committee were reviewed and accepted.

STAFF CHANGES

Mr. Kilduff informed the Committee of the following changes:

Miss Jane Dickson, on the staff for six years, has resigned effective September 18th to take a position with the Morristown Family Agency, as she recently built a home in Sussex County and felt commuting from Sussex County to Newark entailed too great a hardship.

In her place, Mrs. Patricia Sobering and Mrs. Katherine Gardner have been hired to take over her assignments.

Mrs. Sobering is already working three days and Mrs. Gardner, commencing in October will work two days a week.

Also added to the staff was Miss Milagros Salazar, who is employed full time in the TEAM Program.

Miss Helen Chabot has been assigned full time to the clerical staff.

AGENCY REPORT

The statistical report of the agency through June, July and August was presented to the Case Committee. In this period, 2,086 appointments plus 60 groups were scheduled, and \$2,184.50 had been taken in in fees. In three months, June, July and August of 1967, only \$1,801.50 was received from fees. This was an increase of \$383 over last year.

Mr. Kilduff indicated there was no time during these three months that could be called a slack period.

PROJECT REPORTS

Reports were made on SEED, ENABLE AND TEAM.

Mr. Kilduff reported SEED (Skill, Escalation & Employment Development) has now begun its second year and that two workers have been hired, Miss Gail Lissek and Mr. Noel George Whyte, to carry out this program for Family Service Bureau. No money will be accrued directly from this program to Family Service Bureau. However, both salaries will be paid in full directly to them from the Accounting Department of the City of Newark. They are now under the full jurisdiction and receive all the benefits of being on the staff of the Bureau.

The ENABLE Project, Mr. Schein pointed out, had just recently been evaluated by the Newark Chamber of Commerce and its Research Associate, Mr. Okibedi. He felt

the report was most favorable. However, the Case Committee spent sometime going over the suggestions for improvement of the project as designated by Mr. Okibedi. They are on pages 14 and 15 of the report.

Mr. Osborne, Chairman of Advisory Committee of ENABLE will report in full on the project at the Board Meeting.

Mr. Kilduff reported on Project TEAM and said that as of August 31st, because the August appropriation had not been received from TEAM, the TEAM account had been overdrawn by \$1,000. He asked Dr. Wood for \$1,000 to be transferred from the F.S.B. account to the TEAM account. Dr. Wood granted this request and a check for this amount was drawn to cover this deficit. The first year of TEAM ended Friday, September 13th. There is still money outstanding to be received from the federal government that will take care of all outstanding financial commitments.

In the course of the first year from August 14, 1967 through September 13, 1968, those involved in TEAM conducted 2,552 hours of Sensitivity Training. There were 1,115 scheduled appointments at Family Service Bureau for those in TEAM who needed help with family problems. In addition the Case Work Aides referred 1,005 individuals for Medical Examinations; 262 for Day Care; 122 to the Department of Public Welfare; 25 to State Employment Service and 355 to other agencies for specific problems not provided by F.S.B.

The TEAM Project will continue from September 16, 1968 through June 30, 1969, and the Family Service Bureau will receive \$68,000 for its involvement in the project for the second year. The total project is \$79,405, local share, in-kind, will be \$11,405.

#### VICTORIA FOUNDATION

Mrs. Stanley reported that the Victoria Foundation was continuing to help parents and children from the Cleveland School and during the summer months was involved in the Milton Campbell project that provided bus trips for 1,600 children to 33 different places. Children from the Victoria Foundation project were also given a bus trip a week to various places. Twenty-two families have been referred during the past year from the Victoria Foundation to the Family Service Bureau for help in counseling.

#### MT. CARMEL GUILD

Mrs. Fawcett reported on her activity at the Mt. Carmel Guild, that from January through June, she conducted 49 group sessions of two hours, involving 20 different families consisting of 20 mothers, 4 fathers, 1 wife, 1 girl friend. A total of 449 attended 49 sessions. They received 6,756 client hours of group therapy treatment. 8 women received individual therapy on a continued basis at Family Service Bureau. 20 collateral visits were made on behalf of clients to N.J. Neuro-psychiatric Institute, Probation Department, hospitals, etc. Home visits were made to both men and women clients and 26 individual counseling sessions were provided for some male clients.

The next meeting of the Case Committee will take place on Tuesday, November 12th at 4 p.m. at the Public Library.

Edward V. Kilduff